Dear Parents:

Testing dates have been confirmed for spring 2019.  The purpose of this email is to give you some information on the structure of our testing days. As some of you are aware, this is the first year that we will be testing electronically online for both AIMS and AZ Merit. Our hope is to provide a few ideas for helping your child to do his/her best on this test and educate you on a testing schedule that is new to everyone this year.

**Please see table below for testing dates by grade/classroom.**

**ELEMENTARY 1**

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| --- | --- | --- |
| **Grade** | **Date of Test** | **Type of Test** |
| 3 | Thur., April 4 | ELA Writing |
| 3 | Wed., April17 | ELA Reading - Part 1  & Math - Part 1 |
| 3 | Thur., April 18 | ELA Reading - Part 2  & Math – Part2 |
| 3 | April 5 - April 10 | Make-up AZ Merit |

**ELEMENTARY 2**

|  |  |  |
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| **Grade** | **Date of Test** | **Type of Test** |
| 4  Leticia & Tammy | Mon., March 25 | AIMS Science |
| 4  Alex & Willa | Tue., March 26 | AIMS Science |
| 4  Kaitlyn & Stefanie | Wed., March 27 | AIMS Science |
| 4 - 6  Building B - (Tammy, Leticia, Anna) | Tue., April 2 | ELA Writing |
| 4 - 6  Building C - (Willa, Kaitlyn, Stefanie) | Wed., April 3 | ELA Writing |
| 4 - 6  Building B - (Tammy, Leticia, Anna) | Mon., April 8 | ELA Reading - Part 1  & Math - Part 1 |
| 4 - 6  Building B - (Tammy, Leticia, Anna) | Tue., April 9 | ELA Reading - Part 2  & Math – Part2 |
| 4 - 6  Building C - (Willa, Kaitlyn, Stefanie) | Wed., April 10 | ELA Reading - Part 1  & Math - Part 1 |
| 4 - 6  Building C - (Willa, Kaitlyn, Stefanie) | Thur., April 11 | ELA Reading - Part 2  & Math – Part2 |
| 4 - 6 | April 5 - April 10 | Make-up AZ Merit |
| 4 | March 29 – April 20 | Make-up AIMS |

**MIDDLE SCHOOL**

|  |  |  |
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| **Grade** | **Date of Test** | **Type of Test** |
| 8  Campbell & Orlando Communities | Mon., March 25 | AIMS Science |
| 7 - 8 | Mon., April 1 Tues., April 2  Wed., April 3 | ELA Writing  ELA Reading - Part 1 & 2  & Math - Part 1 & 2 |
| 7 - 8 | April 9 - April 10 | Make-up AZ Merit |
| 8 | March 27 – April 20 | Make-up AIMS |

**TEST MAKE-UPS:**

We are required by statute to test students that come to school during the testing period. Although we have designated days for make-up testing, if a child is here on other days during the testing window, they may be taken from class to test with a fill-in proctor.

**ADDITIONAL NOTES:**

* Grades 3-8 take both tests online using school-provided Chromebooks devices.
* E1 - All third-grade students (with the exception of those assigned special testing accommodations) will test at the same time using two-separate testing environments, one classroom in each building.
* E1 will test for a total of three days: Writing first on Thursday, April 4, 2019, and then - Reading and Math, Wednesday – Thursday, April 17 – 18, 2019.
* E2 – all E2 students (with the exception of those assigned special testing accommodations) will test one building (3 classrooms) at a time.
* Middle School - all students (with the exception of those assigned special testing accommodations) will test within their communities during the first week of testing.
* Week of March 25 – AIMS Science testing for grades 4 and 8 only.

**TIPS FOR SUCCESSFUL TESTING:**

The most important thing that you can do for your child during testing is make sure that he/she comes to school ON TIME, and remains in attendance for the full day(s) on the days they have tests. Making up a missed test means time out of class and losing important learning time that cannot be made up. In addition to attendance, your child will do his/her best on the tests if they:

* Get to bed early the night before to be well-rested on the day of the test
* Have a good breakfast on the morning of the test
* Come to school on time
* Be adequately hydrated
* Stay positive!

We understand some family schedules may interfere with this testing schedule; please do everything you can to ensure your child is at school on these days. If you have extenuating circumstances, please be sure to speak with the appropriate program level director to make accommodations. The state timeline does not allow for much flexibility, so it is very important that all children take the test during their scheduled time.

Thank you for supporting your child and our school during testing time.

Sincerely,

Margo O’Neill  
Head of School